

# Education Policy Fellowship Program

## APPLICATION BOOKLET

*PREPARING LEADERS  
SINCE 1964*



*For People Seeking Better Results  
for Children and Youth*

South Carolina Education Policy Fellowship Program  
South Carolina School Improvement Council  
USC College of Education, Suite 001  
820 Main Street  
Columbia, SC 29208  
803-777-7658 • 803-777-0023 (fax)  
Website: [sic.sc.gov](http://sic.sc.gov)

# EDUCATION POLICY FELLOWSHIP PROGRAM

## *For People Seeking Better Results for Children and Youth*

### 2012 – 2013 SC-EPFP APPLICATION

We are pleased you are considering the Education Policy Fellowship Program (EPFP).

EPFP is a 10-month professional development program for individuals whose work record reflects strong leadership abilities or potential and a concern for improving the lives of children and youth. Participants in EPFP hold full-time positions in diverse organizations at the local, state and national levels. Fellows are supported by their employing agencies through sponsorships, schedule-flow or both.

#### THE FELLOWSHIP PROGRAM

Fellows remain in their full-time positions and use their work environment as the context for examining important leadership and policy issues in their states and in the nation. EPFP activities are directed by on-site Coordinators.

EPFP brings Fellows and ideas together through a variety of on-site learning opportunities (such as seminars, informal discussions, site visits, skill development workshops, and individual or group projects), through electronic networking and information sharing, and through participation in a national conference that brings together Fellows from all program sites. The **Washington Policy Seminar** increases Fellows' knowledge of national policy issues and processes and gives them a chance to explore the impact of national policy on their work. An in-state **Leadership Forum** heightens Fellows' understanding of leadership challenges and of themselves as leaders.

Participation in EPFP yields important results. The program's complementary dimensions of work/learning, state/national, and actual/virtual activities provide Fellows with a unique personal development laboratory for applying new insights and for practicing new skills. Fellows are given many opportunities to:

- (1) develop a broadened understanding of the policy process;
- (2) hone their communications and decision-making skills;
- (3) refine their potential for leadership; and
- (4) expand their network of professional colleagues.

As a result, employing agencies are rewarded with better informed and more skillful employees.

#### PROGRAM FEES AND SPONSORSHIP

Each South Carolina Fellow's employing agency/sponsor pays the base program fee of \$2,500, travel costs to the national meeting and transportation costs for in-state meetings. Fellows may also self-pay. In addition, the employer provides release time for on-site and national activities. Program fee includes overnight accommodations for the Leadership Forum.

#### ELIGIBILITY AND SELECTION PROCESS

EPFP invites your application if you have:

- a commitment to personal and professional development on behalf of children and youth
- a track record for making things happen—inside and across agencies/organizations
- substantive work experiences
- a Bachelor's degree or its equivalent
- a full-time professional position and/or other appropriate experience
- the endorsement of your employing organization
- financial support from your employer, a scholarship or other means of tuition payment

EPFP requires participation in on-site training activities which are held one day per month with the exception of the two-day Leadership Forum. In addition, Fellows are expected to attend the national conference. Please consider these extra demands on your time in light of your current professional and personal schedule. If you cannot participate fully in EPFP please do not complete the application at this time, but do consider it for future years should your schedule permit. The deadline to apply is Tuesday, July 31, 2012. Space is limited so please apply early.

**Please see the SC School Improvement website at <http://sic.sc.gov> for SC-EPFP 2012-13 meeting dates**

Final selection of Fellows is made by EPFP Coordinators in consultation with the applicant's sponsor.

#### INSTRUCTIONS

Please complete the entire application and return it to Cassie Barber, Executive Director, SC School Improvement Council, USC College of Education, Suite 001, Columbia, SC, 29208. ***The endorsement section must be completed for your application to be considered. Do not send the program fee with your application. Successful applicants are expected to pay tuition in full by September 30, 2012.***

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**Columbia, SC 29208**  
**803-777-7658 • 803-777-0023 (fax)**  
**Website: sic.sc.gov**

**EDUCATION POLICY FELLOWSHIP PROGRAM**  
***APPLICATION***

NAME \_\_\_\_\_  
last first middle

\_\_\_\_\_ nickname

PROFESSIONAL TITLE \_\_\_\_\_

DIVISION/DEPARTMENT \_\_\_\_\_

ORGANIZATION/INSTITUTION \_\_\_\_\_

ADDRESS \_\_\_\_\_

OFFICE PHONE (area code + number) \_\_\_\_\_

OFFICE FAX (area code + number) \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

HOME ADDRESS (street, city, state, zip) \_\_\_\_\_

HOME PHONE (area code + number) \_\_\_\_\_

**OPTIONAL INFORMATION**

RACE/ETHNICITY & SEX \_\_\_\_\_

HOW DID YOU LEARN ABOUT EPFP? \_\_\_\_\_

## EPFP OUTCOMES

Please provide narrative responses of one page or less to each of the following questions, focusing on your desired personal and professional outcomes from your participation in the Education Policy Fellows Program.

1. What does your organization do? Whom do you serve?
2. To enhance your capacity as a leader, what are your three learning priorities?
3. How would your participation in EPFP benefit your organization?

**\*\*\*PLEASE ATTACH A COPY OF YOUR RESUME\*\*\***

## SPONSOR / EMPLOYER ENDORSEMENTS

Fellows participate in monthly meetings conducted primarily in Columbia and IEL sponsors a national meeting for fellows across all state sites. The **Washington Policy Seminar** increases Fellows' knowledge of national policy issues and processes and gives them a chance to explore the impact of national policy on their work. The **Charleston Leadership Forum** heightens Fellows' understanding of leadership challenges and of themselves as leaders. The EPFP program fee and travel-related costs to the national meeting and in-state are paid by the employing agency, other Sponsor and/or the Fellow. Overnight accommodations are provided for the Charleston Leadership Forum.

## EMPLOYER'S PERMISSION FOR PARTICIPATION

Your signature ensures your employee's release time for full participation in the program. Fellows are expected to be in attendance at all sessions. In an emergency, no more than two days of meetings may be missed and Fellows must attend the Washington Policy Seminar in order to qualify for a certificate. Fellows can make up missed meetings in the following year. If you have any questions, please contact the SC-EPFP Coordinator, Cassie Barber, at 803-777-7658 or call the EPFP national office at the Institute for Educational Leadership in Washington, DC, at 202-822-8405, x155.

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Name of Supervisor/Sponsor

\_\_\_\_\_  
Supervisor's/Sponsor's Signature

\_\_\_\_\_  
Supervisor's Title

\_\_\_\_\_  
Supervisor's Organization/Institution

\_\_\_\_\_  
Supervisor's Email address

\_\_\_\_\_  
Supervisor's Office address

\_\_\_\_\_  
Supervisor's Office Phone

\_\_\_\_\_  
Supervisor's Office Fax

**PROGRAM FEE RESPONSIBILITY**

Your signature ensures responsibility for the Education Policy Fellows Program Fee of \$2,500.

<hr/>	
Name of Agency / Organization Responsible for Program Fee	
<hr/>	<hr/>
Print Name of Responsible Party	Signature of Responsible Party
<hr/>	
<hr/>	
(Address if different from above.) SC-EPFP will invoice for this fee before the first class.	

**TRAVEL COSTS RESPONSIBILITY**

Your signature ensures responsibility for travel costs associated with the Education Policy Fellows Program.

<hr/>	
Name of Agency / Organization Responsible for Travel Costs	
<hr/>	<hr/>
Print Name of Responsible Party	Signature of Responsible Party

**EPFP is a program of  
THE INSTITUTE FOR EDUCATIONAL LEADERSHIP**

***The Institute for Educational Leadership (IEL) is a non-partisan, not-for-profit organization established in 1964.***

**OUR VISION:**

IEL envisions a society that uses its resources effectively to achieve better futures for **all** children and youth.

**OUR BELIEFS:**

- All children and youth have as a birthright the opportunity and support needed to grow, learn and become contributing members of our democratic society.
- Quality education is a responsibility shared by school systems, families, communities, businesses and governments.
- Strategic alliances and partnerships are essential to achieve measurable and sustainable results for all children and youth.
- Culturally competent leaders are vital to empowering organizations to address the needs of a diverse society.
- Leadership and leadership development are critical tools to ensure that all children and youth can take advantage of their birthright.

**OUR CHALLENGE:**

Our national task is obvious. We must increase student achievement and prepare young people to meet the challenges of the 21st century. The future quality of American life is at stake.

**OUR MISSION:**

IEL's mission is to build the capacity of individuals and organizations in education and related fields to work together - across policies, programs and sectors.

Through EPFP, IEL seeks to develop, support and sustain broad-based, multi-cultural leadership to achieve better results for children and youth.

***To obtain a list of publications or more information on IEL's programs  
and other areas of work, please contact:.***

**Institute for Educational Leadership  
4455 Connecticut Ave., NW Suite 310  
Washington, DC 20008  
phone: (202) 822-8405  
fax: (202) 872-4050  
e-mail: [iel@iel.org](mailto:iel@iel.org)  
<http://www.iel.org/>**